



## Welcome to the Visitor Processing Appointment Scheduling System

The Visitor Processing Appointment Scheduling System, known as VPASS, is an online application offered as a service to help expedite the visitation process. VPASS attempts to alleviate many lengthy visiting wait time issues that are being seen around the state while providing the flexibility for each institution to set up the system to meet their visiting needs.

VPASS will give the general public an opportunity to schedule their own appointment to be processed for visiting. The use of VPASS will help to alleviate the accumulation of visitors that show up at many different institutions first thing in the morning. Instead, all visitors can make appointments throughout the week (if available), which will ensure a more streamlined process. This will help reduce wait time and therefore, improve the quality of the visit. The system will also allow the visitors to receive information about any changes to the visitation at their institution either via email or on the system home page.

The system will be available for the general public to setup their accounts beginning May 6<sup>th</sup> 2013. On or after May 19<sup>th</sup> 2013, the general public can access the system to make appointment to visit their loved ones.

You can view a variety of video demonstrations (demos) and review Frequently Ask Questions (FAQ) at the following website: <a href="http://www.cdcr.ca.gov/Visitors/index.html">http://www.cdcr.ca.gov/Visitors/index.html</a>